People Manager – Viewing emergency contact details
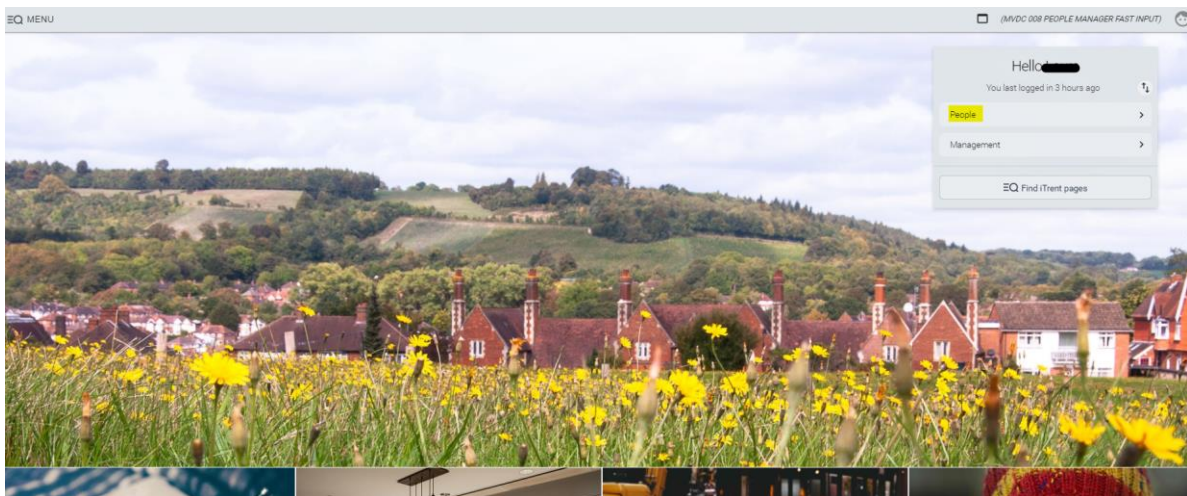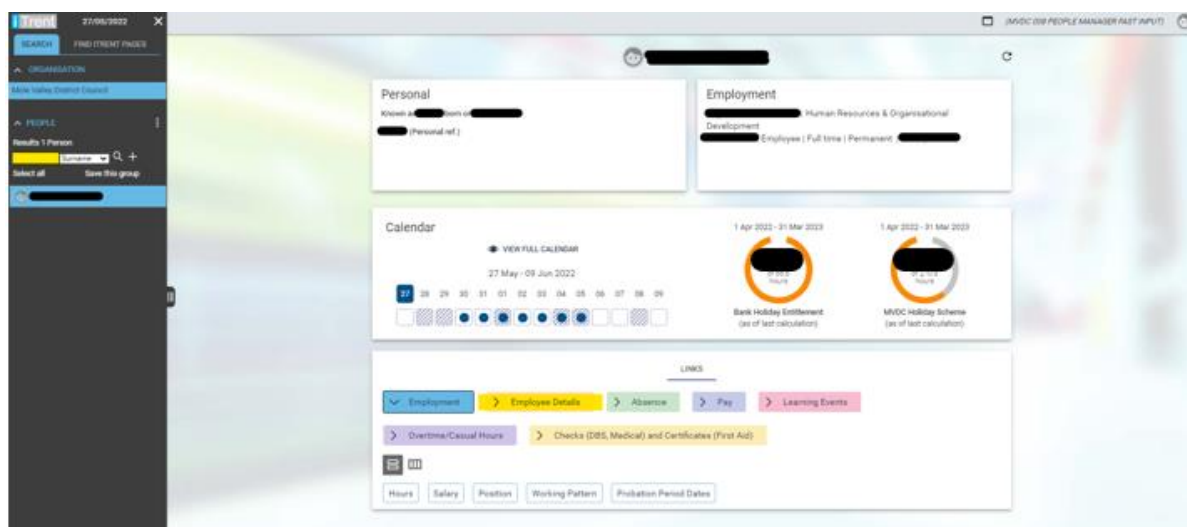
Select **People** from right hand menu

Search for the person who you require the details for on the left hand and then select EMPLOYEE DETAILS

Then select EMERGENCY CONTACTS when available:

This will then display the emergency contact details for the employee: