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| Risk Assessment Title:  **First Aid Risk Assessment COVID-19** | | | |
| General Description of area / activity being risk assessed:  **Provision of first aid during COVID-19 Pandemic** | | | |
| Location:  **All MVDC sites** | | | |
| Assessor(s) | Louise Mingay | Assessment Date | 15th June 2020 |
| Review Due | End June 2021 | Review Undertaken | 11th Aug 2021 (HR) |

Risk Level Calculator – The Risk Level = Likelihood x Potential Consequences

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| Potential Consequences  Likelihood | Slightly Harmful | Harmful | Extremely Harmful |
| Highly Unlikely | Trivial Risk | Tolerable Risk | Moderate Risk |
| Unlikely | Tolerable Risk | Moderate Risk | Substantial Risk |
| Likely | Moderate Risk | Substantial Risk | Intolerable Risk |

The risk level can be used to prioritise the action against each hazard

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| **Risk Result** | **Action and Timescale** |
| Intolerable | Risks posed to health and safety are so significant that work should be stopped, or not started and immediate action must be taken by the responsible person to reduce the level of risk. |
| Substantial | The risks posed to health and safety are considered to be significant and action must be taken. Works should not be started or access permitted until the risk has been reduced. Where the risk involves work in progress, urgent action must be taken. |
| Moderate | Risks which need further action to control and reduce the risk to the lowest level reasonably practicable. Efforts should be made to reduce the risk.  Where moderate risk is associated with consequences that constitute extreme harm, further assessment may be required to establish more precisely the likelihood of harm as a basis for determining the priority for improved control measures. |
| Tolerable | Existing control measures are considered to be effective and are contributing to reducing risk to the lowest level reasonable practicable. Monitoring is required to ensure that the controls are maintained. |
| Trivial | No action is required and no records need to be kept. |

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| What are the hazards? | Who may be harmed and how? | What is being done to control the risk? | Risk Level  *Tolerable*  *Moderate*  *Substantial*  *Intolerable* | What further action is necessary? | Action by who? | Action by when? | Completion date | Revised Risk Level \*  *Tolerable*  *Moderate*  *Substantial*  *Intolerable* |
| **Provision of first aiders** | All employees based at a MVDC council operational building | System in place to ensure that a first aider is available on-site during occupancy.  To be undertaken for all operational sites.  Lead First Aider ensures provision of suitable stock maintained | Moderate |  |  |  |  | Tolerable |
| **Shortage of first aid cover** | All employees based at Pippbrook | Facilities management staff trained as additional first aiders. 3 more staff to be trained by end of October taking the total number of First Aiders to 11 at Pippbrook. | Moderate |  |  |  |  | Tolerable |
| **Information for first aiders** | First aiders | First Aiders provided Covid guidance and information from the Resuscitation Council.  First aiders provided with PPE as required. | Moderate |  |  |  |  | Tolerable |
| **PPE for first aiders** | First aiders  Person requiring first aid | PPE reviewed in line with other guidance.  First Aiders provided with gloves to use when administering first aid. | Moderate |  |  |  |  | Tolerable |
| **Other available protection measures for First Aiders** | First Aiders | Encouragement of staff to have the vaccine and paid time off provided | Moderate |  |  |  |  |  |

Version 2.0

Date signed off: SLT 29th March 2021